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OFFICE OF THE ADJUTANT GENERAL
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NVMD-CSM

22 January 2007

MEMORANDUM FOR Battalion CSMs, Unit ISGs, Senior NCOs, Honor Guard Members

SUBJECT: Honor Guard Rules, Requirements, Guidelines, Leadership

1. The purpose of this memorandum is to provide guidelines, etc., for the Honor Guard Team/members which are under my direct command.
2. First off, I want to make it clear that when I appoint an individual to run my program that they are in charge. Whether that individual is contracted, civilian, or an NCO, they have full authority over the Honor Guard and my total support. Second, I will not tolerate insubordination toward the individual I have appointed to run this program. This individual has the absolute authority to conduct counseling, suspend members from the team, etc.
3. Being a member of the Honor Guard is a privilege not a right. You choose to be part of a time honored tradition and must meet the requirements of such at all times. We are here for our communities and the families of fallen comrades and veterans and must ensure we act in accordance with the regulations and as professional Soldiers.
4. Let's ensure that if you disagree with the leadership that you use the appropriate process, chain of command, to address the issue. Never do this in front of other Soldiers. If it cannot be resolved I expect to be brought into the loop. Most of the time common sense will prevail and it can be resolved at the lowest level.
5. I want and need all individuals that are willing, and should be, to be part of my Honor Guard but like any other organization, unit, etc., they must first be Soldiers.
6. I can be reached at 775 772-8059.



STEPHEN A. SITTON
CSM, NVARNG
State Command Sergeant Major